Executive decision of the SUPSI Direction dated 23 December 2020 for the examination session of January 2021 of Undergraduate and Graduate Studies, following the COVID-19 pandemic containment measures¹

¹ In the case of conflicting meanings between language versions, the Italian version prevails.
Approved by the SUPSI Direction on 23 December 2020

This executive decision provides the extraordinary legal basis for the conduct of the examinations for the autumn semester 2020/21, following the provisions issued to combat the COVID-19 pandemic and with the aim of completing the semester by offering students the best possible examination conditions in this particular situation. In particular, it regulates the exceptions to the regulations and directives currently in force for Bachelor, Master and Diploma courses in the 4 departments of SUPSI.

The provisions are in line with the regulations issued by the competent authorities.

On the basis of the foregoing the following is established:

1. The examinations for the autumn session 2020/21 will be held **partly at a distance and partly in attendance.** Attendance will be organised in groups of a **maximum of 20 students** and in full compliance with the regulations of the SUPSI Protection Plan.

2. Exceptionally, **examinations in attendance are** provided for:
   a. Professional practice examinations for which presence is essential;
   b. Exams or presentations of projects/works that require the viewing of artefacts or the use of tools and materials only available on site;
   c. A limited number of examinations for which surveillance is a decisive factor in ensuring the reliability and fairness of the assessment, subject to the actual possibility of delivering the examination in attendance.

   The decision on the method of provision (in attendance/distance) is the responsibility of the Department's Head of Undergraduate and Graduate Studies, on the basis of proposals agreed between the Heads of Module and the Heads of Degree Courses.

3. The examination procedures communicated at the beginning of the semester and the exam schedule may be modified, as described in points 1 and 2. Students must be notified of these changes **in writing no later than one month before the start of the examination session.** Urgent measures due to a resurgence of the healthcare situation that require immediate change are not affected, in which case students will be notified promptly via the iCourses page and, where possible, in writing.

4. The Heads of Module or teachers in charge of designing the examinations are required to **provide all the information about the test through the iCourses page** of the respective module/course.

5. The examinations must be designed in such a way as to guarantee their **consistency** with the learning objectives set out in the module and with the teaching activities actually carried out during the semester.

6. For the performance of the examinations and for any repeats, the **indications provided for in the Regulations** and in the directives for the application of the degree / diploma course shall apply. In particular, it should be noted that
   a. The student enrolled in the module is normally also automatically enrolled in the examinations (except for any special requirements provided for in the application guidelines).
   b. Unjustified absence from the examination leads to insufficient evaluation.
   c. The absence from the practice exam must be justified in writing as soon as the reason is known; if the justification is accepted, the practice exam will take place at a later session.
   d. Insufficient evaluation at a test in January will be counted regularly.

7. In case of **quarantine of the student as ordered by the competent authorities**, the absence from the examinations required in attendance must be justified in writing. In this case, the Head of Module, in collaboration with the Head of Degree Course, shall define, as far as possible, an alternative way of conducting the examination.

8. Cases of isolation and therefore positivity for Covid are in principle regulated in the same way as cases of illness and require written justification by the student and the subsequent holding of the exam in a subsequent session.
9. In the case of exams carried out remotely and, **in the event that the student, despite his positivity, feels fully capable of taking the exam**, the student is given the right to request it in writing to the person in charge of the form with a copy to the head of the degree course. Students who decide to take the exam assume full responsibility for the result, in consideration of the rules laid down in the regulations and directives in force for their degree course.

This executive decision is a supplement to the Undergraduate and Graduate Studies Regulations in force. For everything not defined herein, the provisions of the Regulations in force shall apply. Its implementation and coordination shall be undertaken by the Heads of Undergraduate and Graduate Studies of the various departments, coordinated by the Director of Undergraduate and Graduate Studies. Changes to the contents of this executive decision are reserved for changes in the evolution of the healthcare emergency situation.

The SUPSI Direction on 23.12.2020

President of the Board, Alberto Petruzzella

General Director, Franco Gervasoni