Executive decision of the SUPSI Direction for the examination session of April 2021 of Undergraduate and Graduate Studies, following the COVID-19 pandemic containment measures

Approved by the SUPSI Direction on 21 April 2021

1 In the case of conflicting meanings between language versions, the Italian version prevails.
This executive decision provides the extraordinary legal basis for the conduct of the examinations for the spring semester 2021, in consideration of the provisions issued to combat the COVID-19 pandemic and with the aim of offering students the best exam conditions possible in this situation. In particular, it regulates the exceptions to the regulations and directives currently in force for Bachelor, Master and Diploma courses in the 4 departments of SUPSI. The provisions are in line with the regulations issued by the competent authorities.

On the basis of the foregoing the following is established:

1. The examinations for the spring session 2021 will be held partly at a distance and partly in attendance. Attendance will be organised in groups of a maximum of 40 students and in full compliance with the regulations of the SUPSI Protection Plan.

2. The provision of on-site exams is mainly provided for:
   a. written exams, for which the face-to-face procedure has significant advantages in terms of validity, reliability and/or fairness of the assessment;
   b. professional practice exams;
   c. examinations or project/work presentations requiring the viewing of objects or the use of tools and materials available only on-site.

3. The provision of remote exams is mainly provided for:
   a. oral exams (not included in the cases listed in point 2b - c);
   b. written and/or practical tests for which distance learning is a pedagogical-didactical choice independent of the pandemic and already provided for in the module/course.

The decision on the method of provision (on-site/remotely) rests with the department director of studies, on the basis of the proposals agreed between the Module Leaders and the Heads of Degree Courses.

4. The examination procedures communicated at the beginning of the semester and the exam schedule may be modified, as described in the previous points. Students must be notified of these changes in writing no later than one month before the start of the examination session. Urgent measures due to a resurgence of the healthcare situation that require immediate change are not affected, in which case students will be notified promptly via the iCourses page and, where possible, in writing.

5. The Module Leaders or the teachers in charge of designing the exams are required to provide all the information on the conducting of the exam via the iCorsi page of the respective module/course.

6. The examinations must be designed in such a way as to guarantee their consistency with the learning objectives set out in the module and with the teaching activities actually carried out during the semester.

7. For the performance of the examinations and for any repeats, the indications provided for in the Regulations and in the directives for the application of the degree/diploma course shall apply. In particular, the following should be noted:
   a. The student enrolled in the module is normally also automatically enrolled in the examinations (except for any special requirements provided for in the application guidelines).
   b. Unjustified absence from the examination leads to insufficient evaluation.
   c. The absence from the practice exam must be justified in writing as soon as the reason is known; if the justification is accepted, the practice exam will take place at a later session.
   d. An insufficient grading of an exam of the spring 2021 session will be counted regularly.
8. In case of **quarantine of the student as ordered by the competent authorities**, the absence from the examinations required in attendance must be justified in writing. In this case, the Module Leader, in collaboration with the Head of Degree Course, defines, as far as possible and observing the principle of fairness, an alternative method of carrying out the exam again during the same session.

9. **Isolation** cases related to Covid positivity are in principle regulated in the same way as cases of illness. They request written justification by the student and the subsequent holding of the exam in a following session.

10. In the event that the student, **despite his or her Covid positivity, feels fully capable of taking the examination**, the student is given the option to make a request in writing to the Module Leader with a copy to the Heads of the degree courses. In this case, the student will normally be able to carry out all the scheduled tests remotely. In the case of on-site examinations, and where time permits, the module manager, in consultation with the Head of Degree Course, may define an alternative method of conducting the examination, provided that the principles of fairness and reasonableness are observed. The student who decides to take the test assumes full responsibility for the result, in view of the rules laid down in the regulations and directives in force for his or her degree course.

11. Students enrolled in exams, who belong in the high-risk category, are required to submit a valid medical certificate to the Head of Degree Course, no later than 10 days before the first examination in attendance.

This executive decision is a supplement to the Undergraduate and Graduate Studies Regulations in force. For everything not defined herein, the provisions of the Regulations in force shall apply. Its implementation and coordination shall be undertaken by the Heads of Undergraduate and Graduate Studies of the various departments, coordinated by the Director of Undergraduate and Graduate Studies.

Changes to the contents of this executive decision are reserved for changes in the evolution of the pandemic situation.

Manno, 21.04.2021

President of the Board, Alberto Petruzzella

General Director, Franco Gervasoni