SUPSI

Guidelines for the conduct of undergraduate and graduate teaching activities following the new provisions of the Federal Council

Decisions of 21.04.2021

Approved by the SUPSI Direction on 21 April 2021
Version 0, 21.04.2021
Preamble

On the basis of the new provisions communicated by the Federal Council on 14 April 2021, the SUPSI Direction has decided, for undergraduate and graduate studies, a partial return to attendance. This partial return to classroom teaching will make it possible to resume and increase exchange and interaction between students and teachers, an essential part of learning and university life, and to implement face-to-face activities to support the achievement of the educational objectives set for the current semester. The return of students to SUPSI premises must be carefully prepared to ensure compliance with health measures and the quality of teaching for all.

On-site teaching activities

1. Partial return to attendance is scheduled for all degree programs beginning 3 May 2021. Any face-to-face teaching activities that have already been previously planned and communicated to students can be implemented even before 3 May 2021.

2. Classroom lessons can be conducted in groups of up to 40 students and in full compliance with current protection regulations (see SUPSI protection plan).

3. On-site activities are planned in particular for:
   a) lectures and teaching activities in the fields of music and theatre;
   b) laboratory and professional practice activities;
   c) lessons aimed at applying, practicing or examining complex skills and abilities, which require special attention in order to achieve the semester objectives;
   d) teaching activities aimed at achieving networking, comparison and interaction useful for exam preparation.

4. Subject to space restrictions and the requirements of the degree course, the number of face-to-face lessons may reach a maximum of 50% of the lessons provided by the degree course, excluding the types provided for in points 3 a) and 3 b). Justified exceptions are to be approved by the Department Director or of the Affiliated School.

5. The decision on the number and type of on-site activities to be carried out is the decision of the Head of Departmental Undergraduate and Graduate Studies (or the Affiliated School), on the proposal of the Head of Degree Course.

6. By May 3, 2021, the Head of Module, in consultation with the Head of Degree Course, are required to provide students with all the information necessary for the continuation of the activities (both remotely and on-site) via the iCorsi page of the respective module / course.

7. Students are required to attend all scheduled lessons in person. Any absences must be justified as required by the Degree course Regulations.

8. As a rule, the recording of face-to-face lessons or their synchronous transmission via videoconferencing systems is not permitted. The realization of hybrid lessons specifically designed as such through the use of educational devices and adequate technologies that allow a fruitful interaction between the people present physically and those who follow at a distance is still allowed.
9. In the case of students who are unable to attend classes on-site due to measures ordered by the authorities (e.g., isolation, quarantine), teachers are required to make lesson materials (handouts, exercises, solutions, etc.) available on the iCorsi platform and, where possible, to take the necessary steps to enable these students to continue their learning.

10. All synchronous teaching activities (face-to-face or remotely) are to be organized during scheduled lesson times. Any exceptions require approval by the Department or Affiliated School’s Director of Studies.

Entry into force
These Guidelines were approved by the SUPSI Direction on 21 April 2021 and come into force immediately.

Manno, 21.04.2021

General Director of SUPSI, Franco Gervasoni
Director of Undergraduate and Graduate Studies, Daniela Willi-Piezzi